

**Just Love Job
Application**

Head of Alumni

**JUST
LOVE**

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Head of Alumni

Just Love exists to **inspire and release every Christian student to pursue the biblical call to social justice**. We want to raise up a generation of leaders who pursue Jesus and justice wherever they go.

The Alumni Network

The Just Love Alumni Network is a community for all Just Love graduates to take our passion for a whole-life response to justice and put it into action. The Alumni Network is where potential turns into impact, where we journey together in seeking God's justice in our careers, giving decisions, lifestyles and the way we love our communities. It's a space for us to sharpen one another in becoming leaders of character who are resilient, compassion, well informed and full of integrity. The Network is a community where we can learn together, equip one another, share stories of hope and challenge so that we can keep pursuing justice for the whole of our lives.

Currently, the Alumni Network consists of three elements- our annual national conference, career spheres (small groups focused on seeking justice in particular industries including politics, business and healthcare), and Sixes (small groups who meet to discuss stretching topics around theology, leadership and impact).

Since its foundation in 2016, the Alumni Network has grown significantly. We are now reaching a new stage where there is significant scope to develop and establish the vision, culture and projects of the Alumni Network in order to see it fully flourish. We are looking for a new **Head of Alumni** to lead the Network into this new stage of growth.

Role Description

The Head of Alumni is responsible for coordinating and developing the Alumni Network. The Alumni Network is a key area of growth and impact for Just Love and so this role is one of significant responsibility with scope for leading on innovative projects and holding big picture vision. The Head of Alumni will be responsible for:

- Overseeing vision, goals and planning for the Alumni Network.
- Advocating for the development of the Alumni Network in larger strategic discussions on the organisational strategy of Just Love.
- Building relationships and collaborating on new ideas for the network with upcoming graduates, alumni, partners and trustees.
- Managing the internal Alumni staff team.
- Overseeing the execution of conferences, regional events, resources and other projects.

Desired Skills & Experiences

Skills

Essential

- Building and maintaining relationships with a variety of people
- Developing others in their leadership
- Managing people and projects with clarity and direction
- Engaging critically in strategic conversations

Desired

- Public speaking
- An ability to catch and be excited by the visions of other people.
- A bias towards getting work done over detailed discussion and planning

Experience

Essential

- Can demonstrate a passion for thinking critically about how we pursue justice in order to bring about sustainable change and follow the Bible faithfully

Desired

- Team management
- Project management

Character

- Confidence to hold and argue for an idea in discussion while also listening well to others
- A hunger to learn
- Holds a vision of what the future could look like if all Christians engaged in God's heart for justice.
- An infectious sense of enthusiasm, vision and hope
- A commitment to serving Jesus

Role Details

Along with the above, all staff members with Just Love are expected to do the following:

- Attend monthly Team Time. (At Team Time, the team gathers either as a whole or in smaller groups to invest in our team dynamics by spending time with each other, learning together and investing in spiritual disciplines)
- Contribute to our ongoing fundraising efforts through inviting their friends and families to partner with them in prayer and financial support. You will be asked to bring in your own networks and relationships to support you in your role through creating a team of supporters.

There is potential for this to be a **full time or part-time role**. If full time, the Head of Alumni will also be required to contribute to other departments in Just Love such as funding, communications, operations or partnerships. Allocation to these departments will depend on the strengths of individuals and will be discussed during the interview.

This is a remote working position and we will consider applicants from anywhere within the UK. There will be some travel involved in the role.

We are offering a starting salary of £22,000 per annum for the Head of Alumni Role. This will be adjusted if the successful candidate is based in London.

We are looking for a candidate to start in the **summer of 2022**. The exact start date is negotiable.

Why work for Just Love?

Just Love is an exciting and dynamic workplace where you will have the opportunity to contribute to the growth of a movement which is in its early years. Just Love offers the chance to create change in the organisation from day one and we are always looking for people to bring new perspectives and ideas. Working for Just Love will enable you to grow and develop quickly in a fast-paced and friendly environment. Our staff team invests a lot in their relationships with each other and we believe that is the basis for much of the success we have seen in the last 8 years.

There are lots of benefits to working for Just Love. They include:

- 25 days annual leave plus a Christmas closure (you won't need to take any annual leave over the Christmas period)
- Minimum of 3 retreat days per year
- 3 week sabbatical after 4 years of service
- Annual team fun day
- Flexible working hours
- 3 hours a week for personal development

Our Recruitment Ethos

When it comes to recruitment, we believe the most important thing is getting the right people on the bus. This means that there is a significant amount of flexibility within any role advertised by Just Love. As we go through the recruitment process, we aim to get to know applicants and build a role that best suits their skills and experience.

It is possible that during the recruitment process we might suggest that your skills are better suited to a different role we want to offer you. We will always talk to you first before we consider you for a different role than the one you applied for.

How To Apply

Please submit a CV and cover letter to recruitment@justloveuk.com by **5pm on the 27th May**.

In your application, please include the following:

- Where you would want to be based (if flexible, please indicate any preferences)
- How you meet the skills, experience and character requirements for the role.
- Details of a referee who can speak to your spiritual maturity

Interviews will take place on the **week beginning 6th June**.

Any questions, or if you would like to find out more about the role, email esther@justloveuk.com

Due to the need for staff members to speak and lead at Christian services and meetings, there is an occupational requirement that the holder be a Christian.